

## Adoption Assistance Reminder Notice

### CHANGES TO BE REPORTED IMMEDIATELY BY ADOPTIVE PARENTS

- Address changes (you **will not** receive your check unless we are notified)
- Death of child or adoptive parent(s)
- Child is no longer living with you
- Children age 18 or older are not attending high school full-time or graduated
- You are not supporting child
- Termination of your parental rights
- Child has a new legal guardian
- Child enters military service
- Marriage of child

Report change(s) by mail, telephone or fax to:

Adoption Assistance Program  
Division of Safety and Permanence  
P.O. Box 8916  
Madison, WI 53708-8916

Telephone number (toll-free): 866-666-5532  
Fax number: 608-264-6750

For the duration of the Adoption Assistance Agreement, it is the responsibility of adoptive parents to notify the Division of Safety and Permanence of these changes.

DCF is an equal opportunity employer and service provider. If you have a disability and need to access this information in an alternate format, or need it translated to another language, please contact the Division of Safety and Permanence at (608) 266-8787. For civil rights questions call (608) 422-6889 or (866) 864-4585 TTY (Toll Free).